

Graduates - Updating End Status, Graduation tab and SDRR Cohort Reports

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2017-18 End-of-Year Training

AGENDA

- ▶ Graduate End Date and Status
- ▶ Graduation Tab
- ▶ Adjusted Cohort Graduation Rate and Student Listing (SDRR)
- ▶ End Status/Withdrawal Codes for cohort
- ▶ Dropout Accountability
- ▶ Cohort Accountability
- ▶ Cohort formulas
- ▶ Using SDRR to calculate preliminary rates
- ▶ Questions



Graduate End Date and Status

- ▶ For every graduate, enter both an enrollment end date and G code end status.

The screenshot shows the 'General Enrollment Information' form. The 'End Date' field is highlighted with a red box, and the 'End Status' dropdown menu is also highlighted with a red box. Other visible fields include 'Start Date' (09/13/2014), 'Start Status' (E01: First enrollment of the year), 'Grade' (12), 'Service Type' (I.P. Primary), and 'Dropout Reasons'.

- ▶ Every graduate needs to have a G code entered by June 30th for regular graduates and July 31st for summer graduates. Here are the G Codes:

- G01- A pupil who graduates in less than four (4) years.
- G02- A pupil who graduates in four (4) years. If a student graduates during the summer they have until July 31st to be included in the prior year.
- G03- A pupil who graduates in five (5) years.
- G04- A pupil who graduates in six (6) or more years

Note: If a pupil begins his/her 4th, 5th, or 6th year, the pupil will be included in that G code even if he/she graduates before the normal graduation date.

Graduation Tab

- ▶ After selecting appropriate G code for enrollment end status, enter diploma date and type on Graduation tab.

State Graduation Record

Earliest Grade 9 Enrollment Information Modified Date: 05/11/2013

Grade 9 Date	NCLB Cohort Year	District Number	District Name
08/15/2012	2016	011	Anderson County

Enrollment Data: Anderson County (011)

Graduation Detail: Anderson County (011)

General Graduation Information

Diploma Date:

Diploma Type:

Diploma Period:

Date First Entered the 9th Grade: 08/15/2012

NOA Cohort End Year: 2016

NCLB Cohort End Year: 2016

Post Grad Location:

Transition Status:


- ▶ Both must be entered for every graduate before that student's status will show as on-time.



Adjusted Cohort Graduation Rate and Student Listing (SDRR)





SDRR Login/Welcome Screen



Kentucky Department of Education (KDE - OAA)

Student Data Review and Rosters

Home > Login

Welcome!

SDRR is designed to assist district personnel in reviewing the accuracy of student assessment information in a timely fashion so that accurate results may be shared with the public as quickly as possible.

This application will enable district personnel to locate errors in student data, submit change requests, and track the progress of each request online. Users are no longer required to upload data review requests via a web portal.

SDRR will be used to conduct web-based data reviews for all state required assessments, including the **Kentucky Performance Rating for Educational Progress (KPREP)**, **ACCESS for ELLs**, **The ACT** and other tests.

Please use your user name and password.

DAC: Please use **KDE Web user ID** and **password** to login or contact your local WAAPOC to gain access.

OAA Staff and Admin: Please contact Application Admin/developer to gain access.

School Staff and Related Users: Please contact your local WAAPOC to gain access.

toll Free: 1-866-538-7435
 Local: 1-502-564-2002

Email: ktshejideski@education.ky.gov

Registered Users

User Name:

Password:

If you do not have a KDE web user name, [click here](#) to register.

Before your third try, [click here](#) if you have forgotten your user name and/or password.

If you think your account has been disabled, or for technical support and content issues, please use our [KDE User Help System](#).

Security Disclaimer!
While we take every precaution to protect all information and data you share with us, there are ways you can protect yourself. Always keep your password to yourself and never allow anyone to log in under your user name and password. If you must leave your computer, be sure to save your work and log out of the system.

Cohort Student Listing in SDRR, cont.

Green indicates the data is open for review. This screen will change as data/roster reviews are open. Cohort stays open for review all of the time and will change to allow change requests to be submitted after July 31st. For assistance or manual, click on button at top right or link in announcement box.

Student Data Review and Rosters

Home Welcome David Curd! Login

Users Online: 12 Staff Administration Control Panel

Latest announcement - 4/20/2018 2:54:00 PM by KDE Staff

- Rosters for The ACT are closed for new changes in SDRR as of April 19, 2018. Note that the ACT rosters had to close before the make-up date due to the testing schedule, but changes (including non-participation and accountability change requests) can also be made during spring rosters, which will open next week.
- Also, Cohort data is available for review from 3/26/18 - 8/10/18. Changes cannot be made in SDRR at this time, but may be requested later in the fall during the regular data review period. If student information is incorrect, changes can be made now in Infinite Campus.

Assistance with SDRR is available by clicking on the large red **HELP** button at the top right of each page in the application. Short, narrated videos/screencasts showing how to complete specific tasks in SDRR are available by clicking [here](#). A Sandbox environment for practicing and training SDRR without changing actual student information is available by clicking [here](#).

Assistance with determining accountability is available by clicking [here](#), or by reviewing the accountability flowcharts in the Help menu. You can take an anonymous quiz to test your knowledge of appropriate accountability [here](#).

Data Review	CCR Scores	Cohort	Rosters	Access	Access Data Review
Status: CLOSED	Status: CLOSED	Status: OPEN	Status: CLOSED	Status: CLOSED	Status: CLOSED
Student Listing Change Listing Transfers Listing Download	Student Listing Change Listing Download	Student Listing Change Listing Download	Student Listing Change Listing Transfers Listing Download	Student Listing Change Listing Download	Student Listing Change Listing Download
New: 0 Pending: 0	New: 0 Pending: 0	New: 0 Pending: 0	New: 0 Pending: 0	New: 0 Pending: 0	New: 0 Pending: 0

Cohort Student Listing in SDRR, cont.

[Home](#) > Cohort

Cohort

This section of SDRR is used for viewing cohort student listing for current 4 and 5 year reports. All changes must be made in Infinite Campus and only during data review periods can a change be submitted for issues that cannot be resolved in Infinite Campus.

From : 3/28/2018 9:00:00 AM EDT To : 8/10/2018 5:00:00 PM EDT

Data Last Updated 4/6/2018 Grade 12 students with blank end statuses are temporarily set to On Time Status.

SDRR Tasks

- ☐ Review Gender, Race/Ethnicity, IEP, EL/LEP, and Lunch. If incorrect, submit a change request as well as make change in local edition of Infinite Campus.
- ☐ Review End Status and make corrections as needed in local edition of Infinite Campus.
- ☐ Review End Date and make corrections as needed in local edition of Infinite Campus.
- ☐ Review Accountable School. If incorrect, submit change request.
- ☐ Review Non Participation. If student is Foreign Exchange, in incorrect Cohort, or a Verified Transfer, submit change request.
- ☐ Review Cohort Review Change listing in SDRR, noting any Denied or Updated changes for possible further action.
- ☐ Update any student changes that are marked as updated by OAA staff, to provide the information requested.
- ☐ At the end of the Cohort review window, save a copy of the Cohort student listing.

Quick Links

- [Cohort Student Listing](#)
- [2017 5 Year Cohort](#)
- [2018 4 Year Cohort](#)
- [Cohort Change Listing](#)
- [Download - Cohort](#)


Changes

- Total : 0
- New : 0
- Updated - Need Info : 0
- Denied : 0
- Closed : 0
- Approved : 0
- Pending OAA Approval : 0

Note: Data Last Updated shows the date of the Cohort data loaded to SDRR. Any changes made after this date will be reflected when data is updated.



Cohort Student Listing in SDRR, cont.

EVERY CHILD Kentucky Department of Education (KDE - OAA) **Student Data Review and Rosters** 

Home > Data Review Student Listing Logged in as: [FieldTester] -- Logou

Cohort Student Listing

Updatable	Full Name	Grade	SSID	DOB	Gender	Race/Eth	Accountable School	Last Enrolled School	Non Part	HP	EL/LEP	Lunch	Diploma Type	End Status	End Date	OnTime
No	AALBERTS, ALYSSA MARIE	11	999999999	03/07/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None	W24	02/15/2013	No
No	AALBERTS, MATTHEW DWIGHT	10	999999999	10/27/1995	M	Hisp: No Race: W	N/A	Adair County High School	VT	No	No	Free	None	W22	10/28/2013	No
No	AALBERTS, MAYLEA MARIE	11	999999999	10/20/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	District GED	W27	01/17/2013	No
No	AALBERTS, OLIVIA MARIE	11	999999999	08/02/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None	W25	01/31/2013	No
No	AALDERS, MADISON LYNN	11	999999999	08/30/1996	F	Hisp: No Race: W	N/A	Adair County High School	VT	No	No	Free	None	W20	01/23/2013	No
No	AARON, ADRIANNA GRACE	11	999999999	05/04/1995	F	Hisp: No Race: W	Adair County High School	Adair County High School	-	No	No	Free	None			No



Cohort Student Listing in SDRR- Filters

Click on the Filters button at the bottom left.

You can filter the student list to view different groups as follows:

- By All Students, Accountable to District, Not Accountable to District
- By first letter of last name
- By grade level
- By Cohort Year (Cohort Type)
- On Time Status

Filters			
Accountability: *	Cohort Type: 2018 4 Year Cohort	District: *	
On Time: *	L. Name: *	Grade: *	School: *
	Non Part: *		

Apply Clear Filter Cancel

District level users will also be able to filter by schools within their district. School level users will only see their own school.



Cohort Student Listing in SDRR-Review

- Filter by Accountability, On Time and Non Part to limit list to students that should be reviewed first. Do this for all Cohort Reports available

The screenshot displays a 'Filters' panel for the SDRR-Review Cohort Student Listing. The panel includes the following filters:

- Accountability:** Set to 'Accountable' (indicated by a red arrow).
- On Time:** Set to 'No' (indicated by a red arrow).
- Non Part:** Set to 'Participated' (indicated by a red arrow).
- Cohort Type:** Set to '2018 4 Year Cohort'.
- District:** Set to '*'.
- L. Name:** Set to '*'.
- Grade:** Set to '*'.
- School:** Set to '*'.

Buttons at the bottom: Apply, Clear Filter, Cancel.



End Status/Withdrawal Codes

Not on Time: Dropouts, Alternative HS Diploma and GED recipients

- ▶ W12- A pupil under the jurisdiction of the court
- ▶ W23- A pupil withdrawn for a second or subsequent time who initially withdrew as a W24 or W25 during the current school year
- ▶ W24- A pupil who has moved out of this public school district for whom enrollment elsewhere has not been substantiated
- ▶ W25- A pupil who is at least 16 years of age and has dropped out of public school
- ▶ W26- A pupil who has withdrawn from school after completing a secondary GED Option program and receiving a GED certificate
- ▶ W27- A student who has withdrawn from school and subsequently received a GED
- ▶ W28- A student who has reached the maximum age for education services without receiving diploma or alternative high school diploma C01 or C01- A pupil who completes the school year in the school of the most current enrollment. No subsequent enrollment without a graduation end status (G01-G04) is a dropout.
- ▶ **Note: A W22 (transfer to another Kentucky public school) will be a dropout IF there is no subsequent enrollment.**

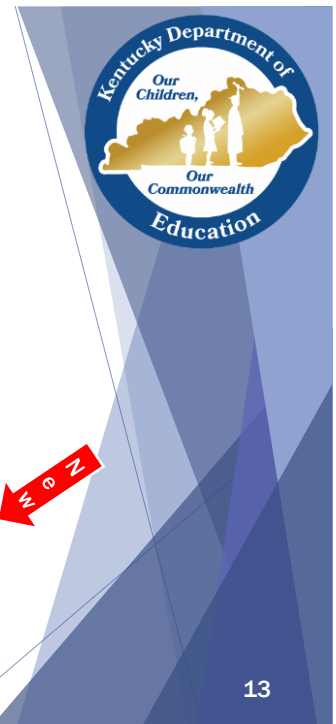


End Status/Withdrawal Codes, cont.

Verified Transfers - Removed from Cohort and Non Participation = 'VT'

- ▶ W07-A pupil withdrawn due to those communicable medical conditions that pose a threat in school environments listed in 902 KAR 2:020, Section 1(1), accompanied by a doctor's statement certifying the condition or any other health-related condition for which the student is too ill to participate in regular school attendance or local homebound instructional services or if the student has obtained a doctor's statement certifying the condition.
- ▶ W08- A pupil withdrawn due to death.
- ▶ W20- A pupil transferred to a home school. The re-entry code to use with W20 shall be R20.
- ▶ W21- A pupil transferred to a nonpublic school (excluding home school).
 - **Note: If districts determine that the Challenge Academies, with locations in Harlan County (Appalachian) and Hardin County (Bluegrass -prior to 2018 only) meets the educational needs of compulsory aged students AND if the parent/guardian desires to withdraw the student to attend an Academy, districts may use the "W21" withdrawal code (for students aged 16-17) in Infinite Campus to withdraw students to attend either Academy.**
 - **For 2018 only, Bluegrass is accountable under Eminence Independent. Withdrawal using W22 to Bluegrass (156025) an A5 school.**
- ▶ W22*- A pupil who has transferred to another public school district and for whom a request for student records has been received or enrollment has been substantiated or a pupil who is known to have moved out of the United States.

***Note: A W22 is not a verified transfer if there is no immediate enrollment into a Kentucky public school beginning with the 2014-15 school. Beginning with the 2014-15 school year, a W29 must be used to indicate an enrollment in another state.**
- ▶ W29- A pupil who has transferred to an out of state school for whom a request for student records has been received or enrollment has been substantiated.



Dropout Accountability for Cohort

- ▶ Student accountability for all students in a cohort will be assigned to the school unless the student being served by the local school district who have been placed by a state agency. These students should be indicated on the KECSAC tab and ticket entered in SDRR to change accountability to state.



Cohort Student Listing in SDRR- Excel/PDF

IMPORTANT NOTE: The Excel and PDF exports are provided as a convenience to school and district staff, and are intended to be used in identifying students whose information is incorrect and to provide information about changes. Making changes to an exported file will NOT result in SDRR changes. Requests for SDRR changes MUST be made online in the application.

[illegible]

Cohort Accountability

- ▶ * The entire accountability system is under review and a decision on the accountability process for 2018 is to be determined.



Cohort Calculation Formula

4 and 5-Year Adjusted Cohort Graduation Rate Formulas

4-Year Adjusted Cohort Graduation Rate Calculation Formula

$$\frac{\text{Number of cohort members who earned a regular high school diploma by the end of the current school year}}{\text{Number of first-time 9th graders in the fall three years earlier (starting cohort) plus students who transferred in, Minus students who transfer out, emigrate or die during the past 4 years}}$$

5-Year Adjusted Cohort Graduation Rate Calculation Formula

$$\frac{\text{Number of cohort members who earned a regular high school diploma that should have graduated at the end of the previous school year}}{\text{Number of first-time 9th graders in the fall four years earlier (starting cohort) plus students who transferred in, Minus students who transfer out, emigrate or die during the past 5 years}}$$



Calculate preliminary rates using SDRR

4-Year Adjusted Cohort Graduation Rate Calculation Formula

Number of cohort members who earned a regular high school diploma by the end of the current school year

Number of first-time 9th graders in the fall three years earlier (starting cohort) plus students who transferred in,
Minus students who transfer out, emigrate or die during the past 4 years

A
B

A

Filters

Accountability: Accountable	Cohort Type: *	District: *
On Time: Yes	L Name: * Grade: *	School: *
Non Part: Participated		

Apply Clear Filter Cancel

A/B*100

B

Filters

Accountability: Accountable	Cohort Type: *	District: *
On Time: *	L Name: * Grade: *	School: *
Non Part: Participated		

Apply Clear Filter Cancel



SDRR Cohort Technical Assistance

- ▶ For questions regarding password or access, contact local district WAAPOC- Web Apps Admin Point of Contact.
- ▶ For Cohort specific questions, contact David Curd (david.curd@education.ky.gov) via e-mail or phone at 502-564-9853 extension 4744.
- ▶ For KECSAC tab questions, view data standard: <http://education.ky.gov/districts/tech/sis/Documents/DataStandard-AlternativeProgramsKECSAC.pdf> or contact Windy Newton or Sherri Clusky at (502) 564-4772.



Questions?

